

Braeside Education Centre - Activity Risk Assessment



Braeside Education
Centre

Assessment of:		Problem Solving / Team Building (Inside & outside)		Venue:	Braeside education centre –		
Assessor:		Josh Simons		Date:	January 2026	Review Date:	January 2027
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk			New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
1	Falling less than a metre	<ul style="list-style-type: none"> Braeside Staff School Staff Students Volunteers 	Medium	<ul style="list-style-type: none"> Good supervision – 1 adult with each group. Supervision to monitor behaviour for safety. Written guidance for supervisors – check that group understands the task and the safety aspects Precise briefing for each activity before starting, including safe lifting of equipment/participants Close to first aid / emergency services 			Low
2	Lifting equipment and participants	<ul style="list-style-type: none"> Braeside Staff School Staff Students Volunteers 	Low	<ul style="list-style-type: none"> Precise briefing for each activity before starting, including safe lifting of equipment/participants Good supervision. Supervision to monitor behaviour for safety. Written guidance for supervisors – check that group understands the task and the safety aspects Group size below 12 (unless directly supervised on one level, e.g. circle activities). 			Low
3	Improper use of the build it Equipment= slips, falls, impact injuries	<ul style="list-style-type: none"> Braeside Staff School Staff Students Volunteers 	High	<ul style="list-style-type: none"> Good supervision – Supervision to monitor behaviour for safety. Written guidance for supervisors – check that group understands the task and the safety aspects Group size below 12 (unless directly supervised on one level, e.g. circle activities). Precise briefing for each activity before starting, including safe lifting of equipment/participants 			Medium
4	Slippery surfaces, banks, grass	<ul style="list-style-type: none"> Braeside Staff School Staff Students Volunteers 	Low	<ul style="list-style-type: none"> Verbal warnings throughout the session when it's wet and slippery Salt / grit/ sand spread on equipment (especially rocking platform) when wet and slippery Close to first aid / emergency services 			Low

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5	Uneven surfaces	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Low	<ul style="list-style-type: none"> • Verbal warnings throughout the session when it's wet and slippery • Salt / grit/ sand spread on equipment (especially rocking platform) when wet and slippery 	Low
6	Low branches	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Instructors to check areas are clear for problem solve games • Instructors could choose to remove any dangerous branches if safe to do so. 	low
7	Unstable overhead equipment (bucket, rope etc.)	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Precise briefing for each activity before starting, including safe lifting of equipment/participants 	Low
8	Moving equipment	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Precise briefing for each activity before starting, including safe lifting of equipment/participants 	Low
9	Ropes (burns and hit when thrown)	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Precise briefing for each activity before starting, including safe lifting of equipment/participants • Close to first aid / emergency services 	Low
10	Inappropriate clothing, jewellery etc.	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Low	<ul style="list-style-type: none"> • Pupils will be reminded about appropriate clothing and footwear before starting activities. • Hair tied back and jewellery removed beforehand 	Low
11	Inexperienced participants / staff	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Precise briefing for each activity before starting, including safe lifting of equipment/participants • Good supervision – 1 adult with each group. Supervision to monitor behaviour for safety. • Written guidance for supervisors – check that group understands the task and the safety aspects • Challenge by choice 	Low

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12	Throwing equipment (rope bucket, water, scissors)	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Precise briefing for each activity before starting, including safe lifting of equipment/participants • Close to first aid / emergency services 	Low
13	Splinters	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Low	<ul style="list-style-type: none"> • Check equipment for splinters and rough edges – replace when needed • Instructor / organiser to check equipment when setting up, i.e. before use • Close to first aid / emergency services 	Low
14	General use of equipment - knocks, scrapes.	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	Medium	<ul style="list-style-type: none"> • Written guidance for supervisors – check that group understands the task and the safety aspects • Group size below 12 (unless directly supervised on one level, e.g. circle activities). • Close to first aid / emergency services 	Low
15	Pointed equipment, poles, pegs, scissors - impalement.	<ul style="list-style-type: none"> • Braeside Staff • School Staff • Students • Volunteers 	High	<ul style="list-style-type: none"> • Verbal warning not to throw poles, pegs etc • Check equipment for splinters and rough edges – replace when needed • Instructor / organiser to check equipment when setting up, i.e. before use • Good supervision. Supervision to monitor behaviour for safety. • Close to first aid / emergency services 	Low