

Braeside Education Centre - Activity Risk Assessment



Braeside Education
Centre

Assessment of:		Map Based Activities – Compass Trail, GPS Orienteering, Orienteering, Photo Search, Rubbing Trail.		Venue:	Braeside education centre	
Assessor:		Josh Simons		Date:	January 2025	Review Date: January 2026
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk		New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
1	Slipping / tripping	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Maintain pathways No child to work on their own Staff to be at meeting points for emergency contact i.e. back porch. 		Low
2	Splinters from wood	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> Maintain all equipment on site, such as handrails and fences. 		Low
3	Contact with animal faeces and litter	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> Dog ban on site Hand washing facilities 		Low
4	Catching faces or other body parts on branches	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Extra care with sticks/branches Torches to be used in low light conditions 		Low
5	Increased hazard if poor weather conditions	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> No child to work on their own. Torches in dark, poor light. Leader to asses weather throughout session. 		Low
6	Other groups using equipment, i.e. high ropes / zip wire.	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Clear "out of bounds" areas, and meeting points Continuous verbal warnings to all groups on site about others working in the area. 		low
7	Moving cars on site	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	High	<ul style="list-style-type: none"> Avoid times when lots of cars arriving / departing. Verbal warning of moving cars Gates to be shut when session are running. Staff to monitor moving if giving access. 		Medium

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Additional Control Measures: Verbal warnings, High staff ratio, Appropriate clothing (i.e. suncream, sunhats, waterproofs), Children under the age of 6 to be accompanied by a guardian at all times.



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