

## Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

Assessment of:		Camp fire (Evening Activity)		Venue:	Braeside education centre – Survival Area		
Assessor:		Josh Simons		Date:	Jan 2025	Review Date:	Jan 2026
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium, or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk			New Risk Factor (High, medium, or low) le: risk factor after action taken to minimize the risk
1	Activity not being run by Braeside staff	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Supervisors of activity to be briefed by Braeside staff Prior to leading activity</li> <li>Risk assessment and operation procedure to be given to supervising staff for reading before session.</li> </ul>			Low
2	Burns	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	High	<ul style="list-style-type: none"> <li>Distance kept from fire approximately 1.5m, except when cooking. Respect inner brick circle</li> <li>Loose clothing and long hair to be secured back</li> <li>Fire lit by adults only or with very close supervision</li> <li>Children not left unsupervised with a lit fire.</li> <li>Water bucket, first aid kit to be present in shelter (near fire area)</li> <li>Fire to be made safe after use.</li> </ul>			Low
3	Inhalation of smoke – issues for asthmatics etc	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Awareness of weather conditions. Consider wind direction and strength when seating groups around fire.</li> <li>Groups seating positing to be managed by supervisor.</li> </ul>			Medium
4	Sparks	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Low	<ul style="list-style-type: none"> <li>Awareness of weather conditions. Consider wind direction and strength when seating groups around fire.</li> <li>Groups seating positing to be managed by supervisor.</li> <li>Distance kept from fire approximately 1.5m minimum, except when cooking. Respect inner brick circle</li> </ul>			Low

## Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

5	Hazards increased by bad behaviour	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Groups Behaviour to be managed by supervisor and session to be stop if behaviour is not suitable.</li> <li>1-10 adult to Participant ratio (suggested)</li> </ul>	Low
6	Activity taking place in the dark	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Low	<ul style="list-style-type: none"> <li>Torches to be used for walking down to area.</li> <li>Students to stay seated and not move around the area without supervision.</li> </ul>	Low
7	Flammable clothing near fire	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	Medium	<ul style="list-style-type: none"> <li>See ID 2</li> </ul>	Low
8	Burns from marshmallows or hot sticks	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	High	<ul style="list-style-type: none"> <li>Warning of hot marshmallows – allow appropriate cooling time (demo given).</li> <li>Water to be there to pour on or put burn in until a tap can be reached.</li> </ul>	Medium
9	Slips, Trips, Falls	<ul style="list-style-type: none"> <li>Participant</li> <li>Any persons in survival area</li> </ul>	High	<ul style="list-style-type: none"> <li>First aid kit and fire extinguisher present in shelter</li> <li>Participants to be warned about trip hazards around fire and uneven ground.</li> </ul>	Medium