

## Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

Assessment of:		Map Based Activities – Compass Trail, GPS Orienteering, Orienteering, Photo Search, Rubbing Trail.		Venue:	Braeside education centre	
Assessor:		Josh Simons		Date:	January 2024	Review Date:
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk		New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
1	Slipping / tripping	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Maintain pathways</li> <li>No child to work on their own</li> <li>Staff to be at meeting points for emergency contact i.e. back porch.</li> </ul>		Low
2	Splinters from wood	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Low	<ul style="list-style-type: none"> <li>Maintain all equipment on site, such as handrails and fences.</li> </ul>		Low
3	Contact with animal faeces and litter	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Low	<ul style="list-style-type: none"> <li>Dog ban on site</li> <li>Hand washing facilities</li> </ul>		Low
4	Catching faces or other body parts on branches	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Extra care with sticks/branches</li> <li>Torches to be used in low light conditions</li> </ul>		Low
5	Increased hazard if poor weather conditions	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Low	<ul style="list-style-type: none"> <li>No child to work on their own.</li> <li>Torches in dark, poor light.</li> <li>Leader to asses weather throughout session.</li> </ul>		Low
6	Other groups using equipment, i.e. high ropes / zip wire.	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Clear “out of bounds” areas, and meeting points</li> <li>Continuous verbal warnings to all groups on site about others working in the area.</li> </ul>		low
7	Moving cars on site	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>Visiting Staff</li> <li>Students</li> </ul>	High	<ul style="list-style-type: none"> <li>Avoid times when lots of cars arriving / departing.</li> <li>Verbal warning of moving cars</li> <li>Gates to be shut when session are running.</li> <li>Staff to monitor moving if giving access.</li> </ul>		Medium

Additional Control Measures: Verbal warnings, High staff ratio, Appropriate clothing (i.e. suncream, sunhats, waterproofs)