

Braeside Education Centre - Activity Risk Assessment



Braeside Education
Centre

Assessment of:		Free Time Top Lawn Activities		Venue:	Braeside education centre –		
Assessor:		Josh Simons		Date:	January 2024	Review Date:	January 2025
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk			New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
1	Ball Court: <ul style="list-style-type: none"> • Tripping • Collisions – objects, other children • Hit by ball 	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Regular check of condition of equipment and ball court • Location of adults and first aid kit • Behaviour expectations • Supervision for students is the responsibility/discretion of school staff/tutor 			Medium
2	Volleyball: <ul style="list-style-type: none"> • Tripping on guy lines • Hit by ball • Guy Pegs • Net collapsing 	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Regular check of condition of equipment • Location of adults and first aid kit • Behaviour expectations • Net, line and pegs all to be mark with high vis tape or cones • Supervision for students is the responsibility/discretion of school staff/tutor 			Medium
3	Table Tennis: <ul style="list-style-type: none"> • Flying bats & balls • Splinters 	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Regular check of condition of equipment and table • Location of adults and first aid kit • Behaviour expectations, • Supervision for students is the responsibility/discretion of school staff/tutor 			Medium
4	Table football <ul style="list-style-type: none"> • Trapped fingers • Hit by handles or raquet 	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Regular check of condition of equipment and ball court • Location of adults and first aid kit • Behaviour expectations • Supervision for students is the responsibility/discretion of school staff/tutor 			Medium
5	Slips trips and falls	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Location of adults and first aid kit • Supervision for students is the responsibility/discretion of school staff/tutor 			Medium
6	Bumping into each other	<ul style="list-style-type: none"> • Students 	Medium	<ul style="list-style-type: none"> • Location of adults and first aid kit • Behaviour expectations, 			Medium

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7	Falling off patio to lawn	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Warning of patio edge/steps and to not run around patio area 	Medium
8	Hazards increased by: <ul style="list-style-type: none"> • Equipment condition • Wet weather • Poor behaviour • Worn equipment • Horse play 	<ul style="list-style-type: none"> • Visiting staff • Students • Braeside staff 	Medium	<ul style="list-style-type: none"> • Advise to stop activities if very wet lawn or waterlogged • Visiting staff to be briefed to supervise group and any specific students who require specific attention 	Medium

Additional Controls Measures:

- Thorough briefing to include out of bounds areas and equipment not to be used (i.e. rocking platform, ropes course etc) BEFORE group have access to grounds
- Advise skittle ball danger, observe from safe distance