

## Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

<b>Assessment of:</b>		<b>Coppice (Woodland) Crafts – use of tools</b>		<b>Venue:</b>	Braeside education centre –		
<b>Assessor:</b>		Josh Simons		<b>Date:</b>	January 2024	<b>Review Date:</b>	January 2025
<b>ID</b>	<b>Hazards Identified</b> le: what can cause harm?	<b>Persons at Risk</b> le: who could be harmed by the hazard?	<b>Current Risk Factor</b> (High, medium or low) le: determine the level of risk	<b>Actions to be Taken to Minimize each Risk</b> le: what action can you take to lower the level of risk			<b>New Risk Factor</b> (High, medium or low) le: risk factor after action taken to minimize the risk
1	Sharp tools: secateur. Knives, froes, wedges	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	High	<ul style="list-style-type: none"> <li>High staff: pupil ratio</li> <li>Judgement made regarding number of tools issued depending upon ability, behaviour and staffing ratios</li> <li>Eye protection worn (if necessary)</li> <li>Close supervision of sharp tools</li> <li>Small knives / blades well maintained and checked before use</li> <li>Training in use of tools beforehand</li> <li>First aid kit in work area</li> <li>Count out / in all sharp tools.</li> <li>Minimum distance between participants using equipment</li> <li>No running within activity area</li> </ul>			Medium
2	Pointed sticks	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Verbal warning of sticks near eyes or throwing sticks</li> <li>Minimum distance between participants using equipment</li> <li>No running within activity area</li> </ul>			Low

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3	Heavy tools – Hammers, Mallets, Wedges	<ul style="list-style-type: none"> <li>• Braeside staff</li> <li>• School / visiting staff</li> <li>• Pupils / students</li> </ul>	High	<ul style="list-style-type: none"> <li>• Judgement made regarding number of tools issued depending upon ability, behaviour and staffing ratios.</li> <li>• Eye protection worn (if necessary)</li> <li>• Training in use of tools beforehand</li> <li>• First aid kit in work area</li> <li>• Minimum distance between participants using equipment</li> <li>• No running within activity area</li> </ul>	Medium
4	Slips and trips in woodland / on lawn	<ul style="list-style-type: none"> <li>• Braeside staff</li> <li>• School / visiting staff</li> <li>• Pupils / students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>• First aid kit in work area</li> <li>• Instructors to check activity area is clear before use</li> <li>• No running within activity area</li> </ul>	Low
5	Cold / heat exposure	<ul style="list-style-type: none"> <li>• Braeside staff</li> <li>• School / visiting staff</li> <li>• Pupils / students</li> </ul>	Low	<ul style="list-style-type: none"> <li>• Suitable clothing for weather conditions and activities.</li> <li>• Working in shade if hot conditions</li> <li>• Work inside or a sheltered area during cold windy conditions</li> </ul>	Low
6	Splinters	<ul style="list-style-type: none"> <li>• Braeside staff</li> <li>• School / visiting staff</li> <li>• Pupils / students</li> </ul>	Low	<ul style="list-style-type: none"> <li>• First aid kit in work area</li> <li>• Tools to be well maintained and checked before use</li> <li>• Gloves may be worn when working with wood and tools</li> </ul>	Low

Additional Control Measures:

- Wash hands after activities