

## Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

Assessment of:		Coppice (Woodland) Crafts – use of tools		Venue:	Braeside education centre –		
Assessor:		Josh Simons		Date:	January 2023	Review Date:	January 2024
ID	Hazards Identified <small>le: what can cause harm?</small>	Persons at Risk <small>le: who could be harmed by the hazard?</small>	Current Risk Factor (High, medium or low) <small>le: determine the level of risk</small>	Actions to be Taken to Minimize each Risk <small>le: what action can you take to lower the level of risk</small>			New Risk Factor (High, medium or low) <small>le: risk factor after action taken to minimize the risk</small>
	<ul style="list-style-type: none"> <li>Sharp tools: secateurs . Knives, froes, wedges</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	High	<ul style="list-style-type: none"> <li>High staff: pupil ratio</li> <li>Judgement made regarding number of tools issued depending upon ability, behaviour and staffing ratios</li> <li>Eye protection worn (if necessary)</li> <li>Close supervision of sharp tools</li> <li>Small knives / blades well maintained and checked before use</li> <li>Training in use of tools beforehand (tools talk)</li> <li>First aid kit in work area</li> <li>Count out / in all sharp tools.</li> <li>Minimum distance between participants using equipment</li> <li>No running within activity area</li> </ul>			Medium
	<ul style="list-style-type: none"> <li>Pointed sticks</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Verbal warning of sticks near eyes or throwing sticks</li> <li>Minimum distance between participants using equipment</li> <li>No running within activity area</li> </ul>			Low

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	<ul style="list-style-type: none"> <li>Heavy tools – Hammers, Mallets, Wedges</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	High	<ul style="list-style-type: none"> <li>Judgement made regarding number of tools issued depending upon ability, behaviour and staffing ratios.</li> <li>Eye protection worn (if necessary)</li> <li>Training in use of tools beforehand (tools talk)</li> <li>First aid kit in work area</li> <li>Minimum distance between participants using equipment</li> <li>No running within activity area</li> </ul>	Medium
	<ul style="list-style-type: none"> <li>Slips and trips in woodland / on lawn</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	Medium	<ul style="list-style-type: none"> <li>First aid kit in work area</li> <li>Instructors to check activity area is clear before use</li> <li>No running within activity area</li> </ul>	Low
	<ul style="list-style-type: none"> <li>Cold / heat exposure</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	Low	<ul style="list-style-type: none"> <li>Suitable clothing for weather conditions and activities.</li> <li>Working in shade if hot conditions</li> <li>Work inside or a sheltered area during cold windy conditions</li> </ul>	Low
	<ul style="list-style-type: none"> <li>Splinters</li> </ul>	<ul style="list-style-type: none"> <li>Braeside staff</li> <li>School / visiting staff</li> <li>Pupils / students</li> </ul>	Low	<ul style="list-style-type: none"> <li>First aid kit in work area</li> <li>Tools to be well maintained and checked before use</li> <li>Gloves may be worn when working with wood and tools</li> </ul>	Low

Additional Control Measures:

- Wash hands after activities