

Braeside Education Centre - Activity Risk Assessment



Braeside Education
Centre

Assessment of:		Site Activities (Orienteering, Treasure Hunt, Photosearch etc)		Venue:	Braeside education centre -		
Assessor:		Josh Simons		Date:	January 2023	Review Date:	January 2024
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk			New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
1	Slipping / tripping	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Maintain pathways No child to work on their own Staff to be at meeting points for emergency contact i.e. back porch. 			Low
2	Splinters from wood	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> Maintain all equipment on site, such as handrails and fences. 			Low
3	Contact with animal faeces and litter	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> Dog ban on site Hand washing facilities 			Low
4	Catching faces or other body parts on branches	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Extra care with sticks/branches Torches to be used in low light conditions 			Low
5	Increased hazard if poor weather conditions	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Low	<ul style="list-style-type: none"> No child to work on their own Torches in dark, poor light Leader to asses weather throughout session 			Low
6	Other groups using equipment, i.e. high ropes / zip wire.	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Medium	<ul style="list-style-type: none"> Clear "out of bounds" areas, and meeting points Continuous verbal warnings to all groups on site about others working in the area. 			low
7	Moving cars on site	<ul style="list-style-type: none"> Braeside staff Visiting Staff Students 	Hight	<ul style="list-style-type: none"> Avoid times when lots of cars arriving / departing. Verbal warning of moving cars Gates to be shut when session are running if possible Staff to monitor Driveway 			

Additional Control Measures:

- Verbal warnings, High staff ratio, Appropriate clothing (i.e. suncream, sunhats, waterproofs)