

Braeside Education Centre - Activity Risk Assessment



Braeside Education
Centre

Assessment of:		Canoeing		Venue:	Braeside education centre – Devizes Wharf		
Assessor:		Josh Simons		Date:	January 2023	Review Date:	January 2024
ID	Hazards Identified le: what can cause harm?	Persons at Risk le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low) le: determine the level of risk	Actions to be Taken to Minimize each Risk le: what action can you take to lower the level of risk			New Risk Factor (High, medium or low) le: risk factor after action taken to minimize the risk
	<ul style="list-style-type: none"> Risk of on the water accident and/or injury including entrapment and drowning due to capsize 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Buoyancy aids and helmets to be always worn Qualified instructor or teacher (min. BC UKCC Level 1/ CB PSI) Instructors to ensure buoyancy aids are appropriate size, worn correctly and checked for condition. Instructors to check boats and personal equipment including footwear. Instructors to check if paddlers have long laces on trainers, excess webbing on buoyancy aids, unfastened clothing, long hair tied back, to avoid snagging on boats. Instructors able to rescue a capsized paddler trapped in their boat. Boats are to be fitted with sufficient buoyancy to float when capsized. Instructors to be trained in emptying boats and rescue techniques Instructors to check appropriate craft used for paddler ability and water conditions. Instructors to carry safety equipment reflecting the conditions and group ability. Instructors and activity leaders may prevent anyone from paddling that they believe is unfit to do so or lacking sufficient experience or skill to manage the conditions. 			low
	<ul style="list-style-type: none"> Locks 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Thorough briefing and instructions given Keep paddlers away from lock gates Qualified instructors to actively reassess for other canal users and use of the locks 			Low

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	<ul style="list-style-type: none"> Untreated Water – biohazard (weils disease) 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	High	<ul style="list-style-type: none"> Thorough briefing and instructions given Ensure open wounds are covered and washed when return to base Paddlers to wash hands after every session All paddlers to be made aware that river/canal environments carry a risk of waterborne disease or infection (e.g. Weil's Disease or EColi). All teachers/responsible adults to be directed to read information notice on Leptospirosis (Weil's disease). Change of clothes, towel etc 	Low
	<ul style="list-style-type: none"> Other canal users / boats 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff Public 	Medium	<ul style="list-style-type: none"> Thorough briefing and instructions given Qualified instructors to actively reassess for other canal users Paddlers to follow canal traffic rules – River right when passing other boats. Instructors to manage group to the side to allow other boats to pass 	Low
	<ul style="list-style-type: none"> Overhanging branches 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Paddlers to made aware of any low overhanging branches and possibly keep away Instructors could choose to remove any dangerous hanging branches if safe to do so 	Medium
	<ul style="list-style-type: none"> Sharp debris 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Footwear to be always worn Minimise any time in the water out of craft 	Low
	<ul style="list-style-type: none"> Dog/Swan/Duck faeces 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	low	<ul style="list-style-type: none"> Instructors to assess land areas before groups arrive Paddlers advised to watch out were putting their kit on land 	Low
	<ul style="list-style-type: none"> Swans 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff Wildlife 	low	<ul style="list-style-type: none"> Advise paddlers to be considerate towards wildlife and not antagonise swans. Avoid swans with cygnets on the canal as they tend to protect their young. If paddlers need to pass close to swans, avoid getting between them and their young 	Low
	<ul style="list-style-type: none"> Slipway – slippery and walls/Solid obstacles 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Thorough briefing and instructions given One instructor to be always on the water before allowing paddlers onto water One instructor to remain on land assisting all paddlers into boats and entering the water 	Low

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	<ul style="list-style-type: none"> Weather -Heat/Cold 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	High	<ul style="list-style-type: none"> Clothing appropriate to conditions – checked and use of Braeside clothing if needed. Hot drink in cold weather Drinking water in hot weather Change of clothes, towel etc Braeside staff to assess weather before start of session 	Low
	<ul style="list-style-type: none"> Dehydration 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	High	<ul style="list-style-type: none"> Hot/Warm drink in cold weather Drinking water in hot weather (Bottle to be taken on water) 	Low
	<ul style="list-style-type: none"> Slips and trips entering and exiting boats 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Medium	<ul style="list-style-type: none"> Thorough briefing and instructions given One instructor to remain on land assisting all paddlers into boats and entering the water 	Low
	<ul style="list-style-type: none"> Aggressive local residence / public 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	Low	<ul style="list-style-type: none"> Thorough briefing and instructions given Keep noise to acceptable level. Try to moor away from gardens / private land. Staff to always avoid confrontation 	Low
	<ul style="list-style-type: none"> Extreme conditions – cold/hot. Thunderstorms Time of year; wind and wind chill 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff 	High	<ul style="list-style-type: none"> Canoeing Advised from March to November, however, ALWAYS consider the weather conditions, the ability of the group and the aims of the session BEFORE undertaking the activity. Adapt and change activity if needed. Paddling sessions to be stopped and exit the water in the event of thunderstorms Instructors to make decisions of which part of water to instruct from out of the wind Instructors to use discretion and catamaran canoes if wind is high 	Medium
	<ul style="list-style-type: none"> Car park and moving vehicles 	<ul style="list-style-type: none"> Braeside Staff Participants including Staff Public 	Medium	<ul style="list-style-type: none"> Guidance given about staying out of car park area unless supervised Discreet changing in car park area 	Low