

# Braeside Education Centre - Activity Risk Assessment



Braeside Education  
Centre

Assessment of:		Canal Museum / Wharfside Photosearch		Venue:	Devizes wharf		
Assessor:		Josh Simons		Date:	Jan 2023	Review Date:	Jan 2024
ID	Hazards Identified  le: what can cause harm?	Persons at Risk  le: who could be harmed by the hazard?	Current Risk Factor (High, medium or low)  le: determine the level of risk	Actions to be Taken to Minimize each Risk  le: what action can you take to lower the level of risk			New Risk Factor (High, medium or low)  le: risk factor after action taken to minimize the risk
❖ Canal Museum							
1	Steep Stairs in museum	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>Group to be briefed and always monitored by staff</li> </ul>			Low
2	Sharp items on museum display	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>Adult supervision both in shop and museum, verbal warning about sharp objects on display.</li> <li>First aid kit to be carried</li> </ul>			Low
3	Trips and falls, Slippery surfaces	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	low	<ul style="list-style-type: none"> <li>Group to be briefed about uneven surfaces.</li> <li>First aid kit to be carried</li> </ul>			low

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❖ Wharfside photo search					
4	Falling in water/drowning	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>Pupils to stay at least one meter away from the edge of the water whenever possible. Including walking on tow paths.</li> <li>Verbal brief to be given about walking on tow paths before setting off from Braeside. "Devizes town &amp; surrounding areas) RA" to be followed</li> <li>Clear verbal warnings and instructions given, including footing and stability at water's edge</li> <li>Leader to carry throw line, demonstrate use to new staff / users</li> </ul>	Low
5	Waterborne illness (e.g. weils disease)	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>Cover open cuts and don't get wet</li> <li>Verbal warning to keep hands away from mouth and to wash hands as soon as possible.</li> <li>No food to be consumed without hand cleaning</li> </ul>	Low
6	Contact with public, dogs, swans, and dog faeces	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>Group to be always supervised by leader</li> <li>Make sure minimal amount of space is taken up.</li> <li>Area to be check and group to be warned about faeces</li> <li>If dogs are present, ask participants to leave them alone</li> <li>Politely ask dog owner to put dogs on lead if cause nuisance</li> </ul>	Low
7	Cars in car park	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Adult supervision during photo search, clear instructions on boundaries for activity</li> <li>Verbal Brief that there still may be cars moving around in area.</li> </ul>	Medium
8	Hazards increased by poor weather	<ul style="list-style-type: none"> <li>Participants</li> <li>Braeside Staff</li> <li>Visiting Staff</li> </ul>	Medium	<ul style="list-style-type: none"> <li>Clear verbal warnings and instructions given, including footing and stability at water's edge</li> <li>Carry first aid kit</li> </ul>	Medium

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9	Passing boats	<ul style="list-style-type: none"> <li>• Participants</li> <li>• Braeside Staff</li> <li>• Visiting Staff</li> </ul>	Low	<ul style="list-style-type: none"> <li>• If boats are close to fishing platforms, ask participant to stand back from edge till boat passes</li> </ul>	Low
10	Trips and falls	<ul style="list-style-type: none"> <li>• Participants</li> <li>• Braeside Staff</li> <li>• Visiting Staff</li> </ul>	Medium	<ul style="list-style-type: none"> <li>• Clear verbal warnings and instructions given, including footing and stability at water's edge</li> <li>• Carry first aid kit</li> </ul>	low
11	inexperienced adults supervising	<ul style="list-style-type: none"> <li>• Participants</li> </ul>	Low	<ul style="list-style-type: none"> <li>• Supervisors of activity to be briefed by Braeside staff Prior to leading activity</li> <li>• Risk assessment and operation procedure to be given to supervising staff for reading before session.</li> </ul>	Low