

ASSESSMENT OF RISK FOR

**BRAESIDE
EDUCATION
CENTRE**

Assessment of:
Lone Working

Location: Braeside

Assessor (please print): R TABLEY

Date: Jan 2021

Review Date: Jan 2022

HAZARDS	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IN NECESSARY TO CONTROL THE RISK?
List Hazards here:	List specific groups of staff / other people that are risk, e.g. visitors, young people, expectant mothers etc:	List existing control measures / systems and state how individuals at risk are notified of the control measures / systems in place:	List the risks which are not adequately controlled and the action you will take where it is reasonably practicable to do more:
<ul style="list-style-type: none"> • Injury to person leading to incapacitation and inability to call for help • Hazard increased by darkness and/or wet weather • On-call staff being on site outside of normal working hours and injured/unable to call for help • Lone driver – breakdown or vehicle incident 	<ul style="list-style-type: none"> • Braeside staff 	<ul style="list-style-type: none"> • Worker to ensure they will be looked for / missed if they do not return home as planned / expected • During office hours, office staff to know where staff are, i.e.) if going to cellar, stables, woods. • Report in when returning to site • No high risk / high level work when alone • Carry mobile phone at all times • If lone working at end of the day, call another <u>pre-arranged</u> member of staff to clarify when left site. • Driving with appropriate breaks and inform other staff when arrived at destination as needed. 	