

ASSESSMENT OF RISK FOR

**BRAESIDE
EDUCATION
CENTRE**

Assessment of:

Contractors

Location: Braeside

Assessor (please print):

Date: Jan 2021

Review Date:
Jan 2022

HAZARDS	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IS NECESSARY TO CONTROL THE RISK?
List Hazards here:	List specific groups of staff / other people that are risk, e.g. visitors, young people, expectant mothers etc:	List existing control measures / systems and state how individuals at risk are notified of the control measures / systems in place:	List the risks which are not adequately controlled and the action you will take where it is reasonably practicable to do more:
<p>Electrical Ladders Tools</p> <p>Interaction/risks to centre users</p>	<p>Contractors from various companies</p> <p>Centre users (students, delegates, teachers, visiting parents etc)</p>	<p>Contractors sign in and complete the clearance form as needed (Contractors also supply the hot risk forms if needed. Asbestos has a separate file with clearance details etc.)</p> <p>Consideration is made, and provision arranged, for all on site work to fit with the activities that are running to minimise or remove interaction with clients and young people.</p>	<p>Visiting teachers & others responsible for young people were unable at times to identify staff & authorised contractors on-site.</p> <p><i>Introduce visitor & staff badges, issued at sign in, which must be visibly displayed whilst on-site.</i></p> <p><i>Update lead adult guidance to question or report any person not wearing a badge to main office.</i></p>