

# ASSESSMENT OF RISK FOR

**BRAESIDE  
EDUCATION  
CENTRE**

Assessment of:  
**Bedrooms and Houserrooms during  
residential or day visit**

Location: Braeside

Assessor (please print): R TABLEY

Date: Jan 2021

Review Date: Jan  
2022

HAZARDS	WHO MIGHT BE HARMED?	IS THE RISK ADEQUATELY CONTROLLED?	WHAT FURTHER ACTION IN NECESSARY TO CONTROL THE RISK?
List Hazards here:	List specific groups of staff / other people that are risk, e.g. visitors, young people, expectant mothers etc:	List existing control measures / systems and state how individuals at risk are notified of the control measures / systems in place:	List the risks which are not adequately controlled and the action you will take where it is reasonably practicable to do more:
<p><b>Bedrooms</b> Falls from Beds, especially bunk beds.</p> <p>Slips, trips and falls in house</p> <p>Fires in the building</p> <p>Access to cleaning products (Harmful if swallowed or skin contact.)</p> <p>Injury from damaged furniture/fixtures or fittings</p> <p>Injury from trapped fingers from closing/opening doors.</p>	<ul style="list-style-type: none"> <li>• Pupils / Young People</li> <li>• Supervising adults</li> <li>• Volunteers</li> </ul>	<p>Thorough briefing Behaviour expectations to students, Location of adults and first aid kit.</p> <p>Verbal warning of no running in house. Keeping corridors and stairs clear of luggage and equipment. All shoes to be stored on boot racks provided. Indoor shoes to be worn at all times. Corridor doors to be kept shut on code access to prevent sleep walkers accessing stair areas. No children to use external side metal staircases, except in the case of a real fire alarm situation.</p> <p>Smoke and fire alarms fitted in all areas of the buildings. Tests to be completed weekly. All residents to be given fire briefing on arrival. No smoking on site.</p> <p>Cleaning products to be kept in locked areas, unless in staff only areas. No cleaning products to be used by children.</p> <p>Any breakages/damage to be immediately reported to visiting teaching staff by students/young people and subsequently to Braeside staff OR directly to Braeside staff. Appropriate remedial action to be taken by Braeside staff where appropriate to ensure safety/provision.</p> <p>All users are reminded of the need to take care when using doors and to keep fingers away from door closures. Younger children to be more closely supervised (higher ratios).</p>	

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<p>Burns / scolds from kettles and hot drinks</p> <p>Falls from windows</p> <p>Electrocution from equipment</p> <p>Allergies to food</p> <p>Falls on stairs</p>	<ul style="list-style-type: none"> <li>• Pupils / Young People</li> <li>• Supervising adults</li> <li>• Volunteers</li> </ul>	<p>No unsupervised children in kitchen areas. All primary groups hot drinks to be poured by adults. Verbal warnings. Staff to be responsible for their hot drinks.</p> <p>High floor windows to have restriction bars. Verbal warning during briefings. No access for children onto balconies.</p> <p>Automatic lights in bathrooms. Verbal warnings of using sockets. All equipment belonging to Braeside to be PAT tested. Annual electrical safety inspection.</p> <p>Visiting staff should inform Braeside staff in advance of visit, of any allergies or special dietary requirements.</p> <p>Walking on stairs controlled / supervised when carrying cases up and down stairs.</p> <p><b><i>Please note, children should not be allowed to play in bedrooms, and staff should check regularly. Staff should also make sure children know which bedrooms are staffed for night-time emergencies.</i></b></p>	<p>Risk of severe allergic reaction. Effect an immediate no nuts policy.</p>